

Instructions for Submission of Photographs, Biographical Sketches, and Videos

All manuscripts published in *AJHP Residents Edition* should include a photo and brief biographical sketch of the resident author(s). Please note that the resident author need not be the first author of the manuscript. Authors are also encouraged to submit a brief video in which the resident author(s) addresses the following key questions related to his or her project:

- 1- What made you decide to undertake this project? Was there something in your practice experiences that motivated you to pursue this area?
- 2- Did your findings help change a process or practice at your healthcare organization?
- 3- What lessons have you learned from working on your project? What advice do you have for other residents going through this process?

Submission of a video is highly encouraged, but it is not required for manuscript acceptance.

Videos, author photos, and biographical information should be submitted with the **revised** manuscript. This material is separate from the routine author identification that is included with all original and revised manuscripts.

Instructions for submission of video files

- 1- The video should address the questions listed above. The resident author(s) should consider asking a colleague to pose the questions in an interview rather than answering them in a monologue. A relaxed and conversational approach should be used when responding to questions.
- 2- The length of the interview should be between 3-5 minutes.
- 3- The final file size should not exceed 50 megabytes.
- 4- Authors can use any video camera to create the initial file. Basic video editing tools (e.g., Windows Movie Maker, iMovie, Quicktime) should be used to produce a video in acceptable format.
- 5- Video files should be in one of the following formats: AVI, MPG, MPEG, WMV, or MOV
- 6- Use of background music (fading in and out during transition) is encouraged but not required.
- 7- Video files should be submitted through the journal's online manuscript submission system (<http://ajhp.msubmit.net>)
- 8- Authors must sign ASHP's video/photo authorization and release form, which can be accessed at <http://www.ajhp.org/site/misc/residents-edition.xhtml>. All signed forms must be submitted to ajhp@ashp.org.

Instructions for submission of photos and biographical information:

- 1- A headshot and brief biographical sketch (3-5 sentences) of each resident author should be submitted with the revised manuscript. Photos and bios should be submitted through the journal's online manuscript submission system (<http://ajhp.msubmit.net>).

- 2- All photos should be submitted as JPEG files.
- 3- Authors must sign ASHP's video/photo authorization and release form, which can be accessed at <http://www.ajhp.org/site/misc/residents-edition.xhtml>. All signed forms must be submitted to ajhp@ashp.org.
- 4- A sample biographical sketch is provided below:

Daniel J. Cobaugh, Pharm.D., DABAT, FAACT is editor-in-chief of *AJHP* and an assistant vice president in the Publications and Drug Information Systems Office at ASHP. He received his Bachelor of Science in Pharmacy degree from the University of Pittsburgh in 1987 and his Doctor of Pharmacy degree, magna cum laude, from Duquesne University in 1989. Dr. Cobaugh completed an ASHP-accredited residency in hospital pharmacy at Mercy Hospital of Pittsburgh and a clinical toxicology fellowship at the Pittsburgh Poison Center/Children's Hospital of Pittsburgh. He is a diplomate of the American Board of Applied Toxicology and a fellow of the American Academy of Clinical Toxicology. His current research interests are in the areas of medication safety, clinical toxicology, and practice-based research skills development. You can follow Dr. Cobaugh on Twitter @DJCinDC.